



ALLEGRA
HAIR SKIN BODY

Wedding Hair & Make Up Specialists

Thank you for your enquiry. Here at Allegra Hair Skin Body we pride ourselves with superior service and excellent results in a friendly and relaxed atmosphere. We take the time in getting to know our brides and provide personalised packages for each.

To book us for your wedding all you need to do is to simply complete the booking form provided and email to allegra23@live.com.au or mail to:

Allegra Hair Skin Body
4/316 'The Alto' Charlestown Road
Charlestown NSW 2290

It is recommended to ring and check for availability of the date of your wedding. Please provide all contact details including email, fax and postal address as we will need to send you more detailed forms to fill out leading up to your wedding. Please notify us if your contact details change.

To secure your booking please return your completed booking form to us as soon as possible in order for us to guarantee your booking. We are happy to hold tentative bookings however we must receive your completed booking form 3 months prior to your wedding date otherwise your booking may be forfeited. If you do not have a credit card please contact us on (02) 4942 3664 to arrange alternative payment.

If you have any other question, please don't hesitate to call or email us.

Wedding Booking Form

Name:

Address:

Phone Numbers: Home

Mobile

Work

Email:

Date of Wedding:

Number in Bridal Party:

*Please ensure you read the following cancellation policy thoroughly and sign

If any members of your booking for hair and/or make up (this includes mothers, flower girls bridesmaids and guests) cancel their booking less than 4 weeks prior to your wedding, a cancellation fee of 50% will apply. If any member of your booking cancels within 48 hours prior to your wedding, or fails to arrive, a fee of 100% will be charged.

As the bride you are responsible for payment of cancellation fees or if any member fails to pay for their service. These fees if not paid up front will be charged to your credit card on the day of service or the following Monday unless otherwise instructed by you or alternative payment arrangement made.

In special circumstances some bookings may be transferred and no booking fee will be charged at the discretion of our management.

I HAVE READ AND UNDERSTOOD ALLEGRA'S CANCELLATION POLICY.

Signed

Print Name

Date

We require your credit card details as security. Nothing will be charged to your card unless you request us to or a cancellation fee applies. At the completion of your trial you will be required to pay a deposit of \$70 each for hair & make up or \$30 for hair or make up only. A deposit is required to confirm and secure your booking. We are unable to guarantee your booking until we receive this booking form completed. We require this to be returned to us a minimum of 3 months prior to your wedding or any tentative booking will be cancelled.

CREDIT CARD: VISA MASTERCARD

CARD NUMBER: / / /

EXPIRY: /

SIGNATURE:

We are excited to be involved in your special day we promise to provide you with the best possible service with exceptional results. If there is anything we can do to help make your day even more special please do not hesitate to contact Kristy and the team at Allegra Hair Skin Body on 4942 3664.